MINUTES OF SPECIAL BOARD MEETING
OF
SOUTHEASTERN PENNSYLVANIA TRANSPORTATION AUTHORITY
JULY 21, 2016

The Special Meeting of the Board of the Southeastern Pennsylvania Transportation Authority was held on Thursday, July 21, 2016 at 3:02 PM, in the Board Room of the Authority, with the Chairman in the Chair.

Present

Attending the meeting were the following Board Members:

Pasquale T. Deon, Sr., Chairman
Thomas E. Babcock, Vice Chairman
Beverly Coleman
Honorable Dwight Evans
Honorable Stewart J. Greenleaf (via telephone)
Kevin L. Johnson, P.E.
John I. Kane
William J. Leonard, Esquire
Honorable Charles H. Martin (via telephone)
William M. McSwain, Esquire
Clarena I.W. Tolson

Present from the staff:

Jeffrey D. Knueppel, General Manager
Richard G. Burnfield, Deputy General Manager/Treasurer
Gino J. Benedetti, Esquire, General Counsel
Stephen A. Jobs, Controller
Carol R. Looby, Secretary
Michael R. Liberi, Chief Surface Transportation Officer
Francis E. Kelly, AGM, Government & Public Affairs
Robert E. Lund, AGM, Engineering, Maintenance & Construction
Susan VanBuren, AGM, Human Resources
Marie Chua, Sr. Director, Business Services

Mr. Deon called the Special Meeting of the Board to order.

Pledge of Allegiance was observed.

Chairman Deon then requested a moment of silence in the remembrance of Joseph McCormick, a former SEPTA employee and husband of Government Affairs employee, Pam McCormick, who passed away suddenly and was buried that morning.
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Mr. Deon announced that Senator Greenleaf and Commissioner Martin would be participating by telephone and they confirmed their participation. Mr. Deon stated that the Board met in Executive Session just prior to the meeting to discuss legal matters. Mr. Deon stated that if there were speakers who wished to address agenda items they would be called before the Board voted on the item and asked that they limit their remarks to three minutes.

Mr. Deon then asked Marie Chua to present the following Resolution,

"I. Authorization to Execute a Consultant Amendment

1. To CapTech Ventures, Inc., for Amendment No. 1, which provides for an increase in funding for development and programming services for the Mobile Application Platform for the General Information Technology Consultant Contract, at an increase in cost not to exceed $800,000, for an amended contract amount not to exceed $2,300,000."

Ms. Chua stated that this agenda item was the first Amendment with CapTech Ventures, Inc., for an increase of $800,000 to the Authority's General Information Technology Consultant (GITC). She mentioned that the current three-year contract of $1.5 million was awarded in February 2015 and has only $245,000 remaining for Application Development Services.

Ms. Chua said the high usage was attributed to redundancy and resiliency services for the Authority's website septa.org, user interface design of the SEPTA Mobile Application on the Apple iPhone and Android smartphone platforms, Microsoft SQL Server Enterprise Database Management, Security, and Support, as well as the development of an enterprise document management system.

Ms. Chua stated that this Amendment and increase in funding would allow critical programming and application development for several initiatives including the newly designed SEPTA Mobile Platform utilizing real time data at 30 second polling intervals. She added that the hourly rates submitted under the original contract would prevail for the additional services under this Amendment and all terms and conditions of the original contract would remain unchanged.

Ms. Chua mentioned that the project was funded by Act 89.

Chairman Deon then called for speakers wishing to address the above agenda item. There was no response.

Chairman Deon then entertained a Motion to adopt the Resolution. Mr. Babcock moved, Mr. Johnson seconded, and the following Resolution was unanimously adopted.
AUTHORIZATION TO EXECUTE A CONSULTANT AMENDMENT

"WHEREAS, additional work is required to complete the project identified below; and

WHEREAS, staff reviewed the additional work and the General Manager recommended that the Board authorize SEPTA to enter into the amendment for the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the consultant amendment identified below in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and to any applicable Disadvantaged Business Enterprise requirements:

1. To CapTech Ventures, Inc., for Amendment No. 1, which provides for an increase in funding for development and programming services for the Mobile Application Platform for the General Information Technology Consultant Contract, at an increase in cost not to exceed $800,000, for an amended contract amount not to exceed $2,300,000."

Mr. Deon then asked Marie Chua to also present the next Resolution,

"II. Authorization to Award a Contract for a Procurement

1. To Daniel J. Keating Company, for general construction services, for a total contract amount not to exceed $17,006,300; to Dolan Mechanical, Inc., for mechanical construction services, for a total contract amount not to exceed $985,000; and to The Farfield Company, for electrical construction services, for a total contract amount not to exceed $3,288,000, for the furnishing and installation of five new elevators, structural and platform renovations for the 15th Street Renovation Project."

Ms. Chua stated that this agenda item was the award of three contracts for the 15th Street Renovation Project. She said it involved the installation of five new elevators with associated structural platform modifications, including site preparation, building foundations; steel, concrete, plumbing, and HVAC work, as well as architectural features and finishes.

Ms. Chua stated that the first contract was a general construction contract for $17,006,300 to Daniel J. Keating. She mentioned that of the three bids received, their price was the lowest and was 7.6 percent more than the Authority's cost estimate. She added that the construction costs for this station were impacted due to the challenging location with high ridership and site constraints. Ms. Chua stated that Keating intended to comply with the 12 percent DBE goal.
Ms. Chua stated that the next contract was a mechanical construction contract for $985,000 to Dolan Mechanical. She mentioned that their price was the lowest of 4 bids and 3 percent higher than the Authority’s independent estimate. Ms. Chua added that Dolan planned to meet the 7 percent DBE goal.

Ms. Chua stated that the third contract was an electrical construction contract to The Farfield Company for $3,288,000. She mentioned that four bids were received and Farfield’s price was the lowest. She added that the contract was 2.4 percent higher than the Authority’s cost estimate. She also added that Farfield intended to comply with the 10 percent DBE goal.

Ms. Chua stated that the 15th Street Renovation Project would be funded by Act 89.

Chairman Deon then called for speakers wishing to address the above agenda item. There was no response.

Chairman Deon then entertained a Motion to adopt the Resolution. Mr. Johnson moved, Ms. Tolson seconded, and the following Resolution was unanimously adopted with Representative Evans abstaining.

**II.1. AUTHORIZATION TO AWARD A CONTRACT FOR A PROCUREMENT**

"WHEREAS, SEPTA advertised and invited bids for the supplies identified below; and

WHEREAS, the firm listed below was the lowest responsive and responsible bidder to the invitation for bids; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to award the contract identified below; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and for the General Manager or his designee to execute the contract identified below in form approved by the Office of General Counsel, subject to and contingent upon the concurrence of the funding agencies, if required, and contingent upon and subject to the vendor satisfactorily meeting all requirements of the bid terms and specifications, including full compliance with any applicable Disadvantaged Business Enterprise requirements:

1. To Daniel J. Keating Company, for general construction services, for a total contract amount not to exceed $17,006,300; to Dolan Mechanical, Inc., for mechanical construction services, for a total contract amount not to exceed $985,000; and to The
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Farfield Company, for electrical construction services, for a total contract amount not to exceed $3,288,000, for the furnishing and installation of five new elevators, structural and platform renovations for the 15th Street Renovation Project, with services to be performed over a period of 730 calendar days after issuance of Notice-to-Proceed, as described in the staff summary on this subject, Sealed Bid No. 16-00092-AKLM - 15th Street Renovation Project.”

Adjournment

There being no further business to come before the Board at this Special Meeting, it was moved by Mr. Babcock, seconded by Mr. Johnson and unanimously adopted that the meeting be adjourned at 3:08 PM.

A transcript of this meeting was made by an official court reporter and is made a part of the original Minutes.

Carol R. Looby  
Secretary